

ONTARIO LIBRARY DISTRICT BOARD MINUTES

December 14, 2023

Roll Call: Lynelle Christiani ___Jean Findley_____Randall Kirby _____ Patricia Maldonado _____Siri Jackman _____Darlyne Johnson_____Beulah Carroll_____

Board Members 4. Guest: Brian Richin, Auditor . Siri Jackman excused.

ATEENDES ON ZOOM- 0

The meeting was called to order by Board Chair, Patricia Maldonado at 5:03.

1. Public and Staff comments
 - There were no comments at this time.
2. Motion to adopt the entire agenda.
 - Randall Kirby made a motion to adopt the entire agenda and Lynelle Christiani seconded the motion. All were in favor. 4/0.
3. Motion to adopt the minutes as printed.
 - Jean Findley made a motion to adopt the minutes as printed and Randall Kirby seconded the motion. All were in favor. 4/0.
4. Motion to pay the bills as printed.
 - Randall Kirby made a motion to accept the bills as printed and Lynelle Christiani seconded the motion. All were in favor. 4/0.
5. Unfinished Business:
 - a. Update on Library

The library seems to be doing fine.

From the discussion last month on the meeting room not being used for political or religious meetings, the rule was found as a policy under meeting room rules and regulations. Darlyne stated that it had been that way since she started in 1972. After discussing this the board elected to remain neutral and keep the rules and regulations for the meeting room the way they have always been, no political or religious meetings or meetings that charge a fee.

The new bookmobile has been delivered. We are waiting on the paperwork to get it registered before the first of the year. Jani Degler, bookmobile driver was given driving instructions from the instructor from Summit Body Works. They took it to the storage unit and it does fit. It is housed at the Malheur County Fairgrounds until we can get it registered and items transferred from the old bookmobile into the new bookmobile. We hope we can get this done by January 1, 2024. We came under the 500,000.00 so we did not have to use extra money from the resolution that was passed at the October meeting. The final cost was 479, 755.00. We have some people interested in buying the bookmobile. We are waiting to hear back from them. We also will get a classified ad in Craig's list.

We are waiting on bids for replacing the asphalt in the parking area and the ramp. The companies had to go to the city to see what was required. We hope to have our bids by the January 2024 meeting.

We are working with Easter Seals to have an individual working at the library under a program. They would have to sign a confidentiality agreement to be able to work with our patron's records. The High School also has a program that they would like the library to work with them. We will see how these programs will work for us.

It looks like the cost of living increase will be 3.2 per cent. We will start to work on the 24-25 budget in January.

As of November 30 the library had received 647, 783.64 in property tax money.

Darlyne received emails from the State and Josephine Community Library District about special Districts. It sounds like they no longer want them. State Library and SDAO are working on this problem. It may affect our library district as well as many others. Darlyne will keep the board posted as we hear more.

6. New Business:

a. Audit . (Was presented at 5:03)

Brian Richin came and gave an update on our audit. It has to be sent to the Secretary of State by December 31.

The budget and paper work looks good. Brian wants more information added to the Stowe and Turnbull forms for the next budget year. The library spent about 30,000 more in materials and services this year but that was because everything has gone up in price even our services.

We have improved but still have places to improve at. Brian would like to see the library have an individual make sure we are in compliance with our forms, budget and quick books before we give them to him. Brian said Judy could do this for the library. Judy already makes sure we have our quick books, budget up to date and ready for Brian.

Anything else to bring before the board :

There being no more business the board meeting was adjourned at 5:52.

Next meeting will be January 11 , 2024 at 5 p.m.

Attest

Darlyne Johnson