

**Friends of the Ontario Community Library, Inc**

(Established as Friends of the Malheur County Public Library, Inc 03/11/1987)

Meeting Minutes – Board Meeting

Date: February 6, 2025

Meeting was called to order at 4:03PM by Christina Paulsen, President.

Meeting Attendees:

Christina Paulsen, President  
Mary Christensen, Vice President  
Sheryl Yano, Treasurer  
Lisa Reeser, Secretary  
Pamela Helfrich, Membership  
Darlyne Johnson, Library Representative  
Paula Roberts, Member at Large

Guests: None

#### Agenda

The agenda for this meeting was published January 22, 2025. Pamela Helfrich made a motion to adopt the current agenda, Mary Christensen seconded the motion. All were in favor; the agenda was adopted.

#### Minutes

Meeting minutes from November 7, 2024 were emailed to all who were present at the meeting. Pamela Helfrich made a motion to adopt the November 7, 2024 meeting minutes as printed, Mary Christensen seconded the motion. All were in favor; the agenda was adopted.

Treasurers Report: Sheryl Yano

- Overall Finance Balances
  - Sheryl Yano presented the Treasurer's Report as of 2/6/25 showing account balances and expenditures/credits since October 2024. With there being so many separate accounts at different banks, the Friends of the Library board suggests consolidating and simplifying accounts while remaining in compliance with the Stowe Endowment requirements. A suggestion was made to use Rogue Credit Union as they are local and accessible. More discussion will happen at the March meeting. Darlyne Johnson has been asked to invite Tom Butler and Keri Iseri (members of the Endowment Fund Committee) to attend the next Friends of the Library meeting to help answer questions about the different accounts and seek input for moving forward. The E\*Trade account listed on the financial report is the Stowe Endowment.
- Status of Vanguard Account
  - Darlyne Johnson will call Vanguard to see if Sheryl Yano and Christina Paulsen can be added as signers for the account. It was discussed to simplify accounts and move the Vanguard investments to a CD in the future.
- Taxes and End of Year Financial Reports
  - Darlyne Johnson will work with Sheryl Yano to complete these.

#### Old Business

- Update on search for Endowment Fund Committee Members
  - Christina Paulsen has been working to find committee members for the

Endowment Fund Committee since November 2024. She has reached out to Mike Iseri and Todd Mizuta. She spoke to Todd Mizuta and while they had good and helpful conversation, Todd thought the new member should be a local and invested person. Bill Johnson was highly recommended, but Christina has received no response to date from either Mike Iseri or Bill Johnson. Darlyne Johnson talked to Tom Butler and Keri Iseri (current Endowment Fund Committee members) and they are willing to stay as members for now. There is still a need for a third member and the Friends of the Library will need to keep searching. Tom and Keri will eventually step down. A few other suggestions were Ron Haidle, Mike Derrick and Tyler Sweet.

- Friends of the Library Membership Drive
  - Pamela Helfrich reported there are 28 current members, which is down from last year. \$1,385.00 was received from the membership drive, \$50 more than last year. Sheryl Yano and Pamela Helfrich are handling the membership forms as they come in; Pamela will update the membership sheet once they are all received.
- Barker Fund update
  - The Barker Fund money, totaling approximately \$1,800, is to be spent only on books of local interest. In the past, books have been purchased from the Four Rivers Cultural Center bookstore. Darlyne Johnson said local Oregon books tend to be more expensive and she could restock the library's collection. In the past there has been a local authors night at the library and this fund bought books for the event. We are looking into doing this event again, potentially during National Library week which is April 5-13. Darlyne Johnson will let us know exact dates it could be held and we will decide during the March meeting.
- Stowe Endowment donation
  - Pamela Helfrich made a motion to give \$8,000 from the Stowe Endowment fund to the library for 2025 to be spent on books and audio books. Sheryl Yano seconded the motion and all were in favor.

#### New Business

- Valentine Raffle Basket?
  - Not this year as it is too late to get it all together. The Friends of the Library would like to put together two raffle baskets for library week, one children's basket and one adult basket. We are hoping we can sponsor the baskets. Darlyne and Doreen will direct the creation of these raffle baskets. Pamela Helfrich made a motion to spend \$400 on 2 or 3 baskets (at the discretion of Darlyne and Dorreen). Paula Roberts seconded the motion, and all were in favor.
- Upcoming Library events
  - There are no upcoming events until summer reading, unless we do the local authors night during National Library week.

#### Notes/New Actions

Next meeting is March 6<sup>th</sup>, 2025 at 4:00PM at the Ontario Community Library.

Adjournment: 5:05PM

Respectably submitted,

Lisa Reeser