

## ONTARIO LIBRARY DISTRICT BOARD MINUTES

December 8, 2022

Roll Call: Lynelle Christiani \_\_\_Jean Findley\_\_\_\_Randall Kirby \_\_\_\_\_ Patricia Maldonado \_\_\_\_\_Siri Jackman  
\_\_\_\_Darlyne Johnson\_\_\_\_\_Beulah Carroll\_\_\_\_\_

Siri Jackman was excused.

ATEENDES ON ZOOM- 0

The meeting was called to order by Board Chair Patricia Maldonado at 5:00.

1. Public and Staff comments
  - No comments at this time.
2. Motion to adopt the entire agenda.
  - Lynelle Christiani made a motion to adopt the entire agenda and Randall Kirby seconded the motion. All were in favor. 4/0.
3. Motion to adopt the minutes as printed.
  - Randall Kirby made a motion to adopt the minutes as printed and Lynelle Christiani seconded the motion. All were in favor. 4/0.
4. Motion to pay the bills as printed.
  - Randall Kirby made a motion to accept the bills as presented and Lynelle Christiani seconded the motion. All were in favor. 4/0.
5. Unfinished Business:
6. Update on Library
  1. The library seems to be doing ok.
  2. The bathroom is still a work in progress. Darlyne has talked to Jerry at Treasure Valley Plumbing. Jerimiah is to get back with me. We will work on moving forward.
  3. The library has had a major part of their lights replaced. They are still working on them. They also have got the hot water tank wired in.
  4. The library is still working on the audit, Brian has the information.
  5. The library has hired Justin Apodaca to do the sidewalks. He seems to be going fine so far.
  6. Property Taxes collected as of November 30 is 607,231.77
  7. Grant- The library has its UEI number now, but our budget was too big for us to be eligible for this grant.
  8. Johnson Control submitted a proposal for the alarm system. It was 140,674.73. Lynelle Christiani made a motion to accept the proposal and Randall Kirby seconded. All were in favor. 4/0.
  9. Webpage. The library is working on the webpage and should be completed by January 2.
  10. Printers-Fishers. Our contract is up in February. We are not renewing so they are sending the closing information. Darlyne will let the board know what she finds out at the next meeting.
  11. Jean asked about the digitizing of the Yearbooks. They are done and we have them yearbooks back.
7. New Business
  - a. Financial Policy. Darlyne presented a financial policy to the board. We want to be sure we have all the things we need for the audit. It also states that the audit information needs to be to the auditor no later than the first week of August each year. This way the audit will be done before December. Randall Kirby made a motion to accept the Financial Policy and Jean Findley seconded it. All were in favor. 4/0.

- b. Anything else to be discussed. There being none the meeting was adjourned.
- 8. The meeting was adjourned at 5:22.
- 9. Next meeting will be January 12, 2023 at 5 p.m.

Attest

Darlyne Johnson