

Friends of Ontario Community Library

Agenda

Date: March 5, 2026

Time: 1:00-2:00 pm

Location: Ontario Community Library

Executive Board Members

- Christina Paulsen, President
- Mary Christensen, Vice President
- Sheryl Yano, Treasurer
- Lisa Reeser, Secretary
- Paula Roberts, Membership

Library Representative

- Darlyne Johnson, Library Director

Members at Large & Extended Member at Large

- Cindy Vincent
- Linda Erlebach
- Diana Yano
- Tori Wilson

Endowment Fund Committee Member(s)

- Bruce Peterson
- Ron Haidle
- Riley Hill

1. Recognize Guests
2. Motion to adopt the agenda
3. Motion to adopt February 5, 2026 minutes as printed. Final minutes to be submitted to Dorreen and into the FoL record book.
4. Motion to formally recognize new Endowment Fund Committee Members to work in collaboration with the Executive Board and Endowment Fund Committee Members:
Ron Haidle
5. Treasurer's Report
 - Rogue Accounts
 - Expenditures
 - Stowe CD and account at 1st Security
 - Stowe CDs at Rogue
 - Barker account status
6. All prior year tax records received from Darlyne Johnson February 23, 2026, and all available Stowe 'reconciliation' records have been shared with EFC lead, Bruce Peterson. (Delivered to his office February 24, 2026.)

7. Endowment Fund Committee has been asked to:
 - File any required state/federal taxes on behalf of FoL
 - Help to assess & maintain care of Stowe trust corpus
 - Help to ensure there is no comingling of Stowe trust monies & FoL working accounts
 - Help to determine Stowe 80/20 split per bylaws
 - Help to develop a plan for prudent/timely withdrawals from Stowe accounts to avoid early withdrawal penalties
 - Provide guidance for withdrawal of Stowe monies for annual donation to the library. (Bylaws do not require an annual donation, but once we have everything in place, it should be possible for FoL to make a substantial regularly scheduled annual donation of Stowe monies to the library.)
 - Work in close collaboration, communication, and cooperation with the FoL Executive Board

8. Going forward, Bruce Peterson requests he be sent:
 - A copy of monthly bank statements & monthly Treasurer reports
 - Email reminders of FoL board meetings
 - FoL meeting minutes/relevant notes

9. February 19th, 2026, Christina Paulsen e-mailed all Executive Board Members, Members & Extended Member at Large, and Endowment Fund Committee Members (Bruce Peterson & Ron Haidle) the following:
 - Friends of the Library & Endowment Fund Committee Bylaws
 - All available records to date documenting Stowe Endowment donations to the Ontario Community Library
 - Documentation of E*TRADE final account closure (Stowe monies)
 - '25-'26 Updated Contact List (This was also emailed to Darlyne Johnson)

10. FoL Membership Drive update? Our next Membership Drive will begin in October.

11. Update on any monies earned from sales of American Girl dolls & misc. accessories. Where are items listed for sale? Submit documentation of sales to Sheryl Yano, Treasurer, and include all record of sales in meeting minutes.

12. FoL Facebook and Email accounts transferred out of Christina's accounts.

13. Consider if FoL Facebook account is necessary

14. Christina is officially resigning at the end of our March 5th, 2026 board meeting. We need a board volunteer to write up the April meeting agenda and facilitate the next FoL board meeting. April 2nd at 1:00. President's working notebook will be left in the FoL record box held in our designated basement storage area.

15. FoL Board will want to consider how to fill President position. Until that time, board members may take turns presiding over monthly meetings.

16. Stuffy Night update & organization. Paula outlined responsibilities. Questions?

17. Discussion of upcoming events/needs to be considered for the library:

- Recommend increased availability of dual language books for give-away events.

- June Global Village Booth. FoL Banner? Needs coordinated organization & point person to keep communication among all FoL

- Author's Night...April 23rd during Nat'l Library Week. (Darlyne Johnson reports Janet Morrison volunteered for story time and craft time with kids.) Point person?

- May library events?

18. Questions?

19. Next meeting scheduled for April 2nd at 1:00.