

ONTARIO LIBRARY DISTRICT BOARD MINUTES

June 11, 2026

5:09

Roll Call: Jean Findley _____ Randall Kirby _____ Patricia Maldonado _____ Siri Jackman _____ Deanna Pobanz _____

Beulah Carroll _____ Darlyne Johnson _____

Siri Jackman was excused.

ATTENDES ON ZOOM- 0

The meeting was called to order by Board Chair Patricia Maldonado at 5: 09.

1. Public and Staff comments
 - No comments at this time.
2. Motion to adopt the entire agenda.
 - Jean Findley made a motion to adopt the entire agenda and Deanna Pobanz seconded the motion. Patricia Maldonado and Randall Kirby were in favor. Motion carried. 4/0.
3. Motion to adopt the minutes as printed.
 - Randall Kirby made a motion to adopt the minutes as printed and Deanna Pobanz seconded the motion. Patricia Maldonado and Jean Findley were in favor. Motion carried. 4/0.
4. Motion to pay the bills as printed.
 - Deanna Pobanz made a motion to accept the bills as printed and Jean Findley seconded the motion. Patricia Maldonado and Randall Kirby were in favor. Motion carried. 4/0.
5. Unfinished Business:
 1. Update on the Library
 - a. The library had a few issues this past month but is doing fine overall.
 - b. The library has had plumbing issues. They are being worked on and will be finished this month.
 - c. The elevator is working correctly now.
 - d. The Alarm system is working correctly now and it and the elevator are up to the state standards.
 - e. The outside sprinkler system has to have some work done on it.
 - f. The power washing of the building is completed. It had not been done for a long time.
 - g. Summer Reading is going really well. We have almost 300 people signed up.
 - h. Doing staff evaluations.
 - i. Friends group is working on the Stowe acct.

- j. Working on the audit. Need paperwork to be in by July.
- k. The library is hosting a Bunco night on June 25.
- l. Bookmobile will be at the fair again this year.
- m. The library is cohosting an authors night in August.
- n. The library has received 4 Oregon State Park Day passes. They check out and are available from June 2026 to June 2027.
- o. The library will be transferring some money from the LGIP account to the regular checking account.
- p. The library has added Kanopy to the library databases. This is a movie streaming app. that patrons can use to watch movies.

6. New Business

- a. Finalizing the budget.

Randall Kirby made a motion to accept the 2026-2027 budget as presented and Deanna Pobanz seconded the motion.

Patricia Maldonado and Jean Findley were in favor. Motion carried. 4/0.

- a.. Anything else to be brought before the board.

There not being anything else the meeting was adjourned at 5:38.

Next board meeting will be July 9th at 5 p.m.

Attest

Darlyne Johnson

ONTARIO LIBRARY DISTRICT BOARD MINUTES

May 14, 2026

5:15

Roll Call: Jean Findley _____ Randall Kirby _____ Patricia Maldonado _____ Siri Jackman _____ Deanna Pobanz _____
Beulah Carroll _____ Darlyne Johnson _____

ATEENDES ON ZOOM- 0

The meeting was called to order by Board Chair Patricia Maldonado at 5: 15.

1. Public and Staff comments
 - No comments at this time.
2. Motion to adopt the entire agenda.
 - Jean Findley made a motion to adopt the entire agenda and Siri Jackman seconded the motion. Patricia Maldonado, Deanna Pobanz and Randall Kirby were in favor. Motion carried. 5/0.
3. Motion to adopt the minutes as printed.
 - Randall Kirby made a motion to adopt the minutes as printed and Deanna Pobanz seconded the motion. Patricia Maldonado, Jean Findley and Siri Jackman were in favor. Motion carried. 5/0.
4. Motion to pay the bills as printed.
 - Siri Jackman made a motion to accept the bills as printed and Jean Findley seconded the motion. Patricia Maldonado, Randall Kirby and Deanna Pobanz were in favor. Motion carried. 5/0.
5. Unfinished Business:
 1. Update on the Library
 - a. The library is doing fine.
 - b. The library is working on the Summer Reading program. It starts June 2. Will be doing a backpack party with school supplies at the end of the summer reading program.
 - c. The furnace is doing ok.
 - d. The library had a budget meeting with the County for library service throughout the county and the bookmobile.
 - e. The library will be doing programs celebrating 250 years of America the month of July.
 - f. The library is starting to work on the items for the fair.
 - g. The library and the Friends will be having a bunco party on June 25.
 - h. The library is working on doing an author night in September.

6) New Business

a. Adoption of the budget

Randall Kirby made a motion to accept the 2026-2027 budget as presented and Deanna Pobanz seconded the motion.

Patricia Maldonado, Siri Jackman and Jean Findley were in favor. Motion carried. 5/0.

a.. Anything else to be brought before the board.

There not being anything else the meeting was adjourned at 5:31.

Next Budget meeting will be at June 11 at 5 p.m. and board meeting will be right after the budget meeting.

Attest

Darlyne Johnson

ONTARIO LIBRARY DISTRICT BOARD MINUTES

April 9, 2026

5: 42 p.m.

Roll Call: Jean Findley _____ Randall Kirby _____ Patricia Maldonado _____ Siri Jackman _____ Deanna Pobanz _____
Beulah Carroll _____ Darlyne Johnson _____

ATEENDES ON ZOOM- 0

The meeting was called to order by Board Chair Patricia Maldonado at 5: 42.

1. Public and Staff comments
 - No comments at this time.
2. Motion to adopt the entire agenda.
 - Jean Findley made a motion to adopt the entire agenda and Siri Jackman seconded the motion. Patricia Maldonado, Deanna Pobanz and Randall Kirby were in favor. Motion carried. 5/0.
3. Motion to adopt the minutes as printed.
 - Deanna Pobanz made a motion to adopt the minutes as printed and Randall Kirby seconded the motion. Patricia Maldonado, Jean Findley and Siri Jackman were in favor. Motion carried. 5/0.
4. Motion to pay the bills as printed.
 - Randall Kirby made a motion to accept the bills as printed and Siri Jackman seconded the motion. Patricia Maldonado, Jean Findley and Deanna Pobanz were in favor. Motion carried. 5/0.
5. Unfinished Business:
 1. Update on the Library
 - a. The library is doing fine.
 - b. The library did have another issue with the furnace. Another part had to be relaced. It was finished April 9.
 - c. The library is working on the Summer Reading program
 - d. The first set of papers for the 2025-26 audit has been sent to the auditor.
 - e. Ontario police came and used the camera to review an incident that happened April 5.
 - f. The first budget committee meeting was April 9 at 5 o.m.
 - g. . The budget committee will meet again at 5 on May 14.

6) New Business

a.. Anything else to be brought before the board.

Randall Kirby stated that the comic con went well. The presentation was very good and program was well attended.

There not being anything else the meeting was adjourned at 5:52.

Budget meeting will be at 5 p.m. and board meeting will be right after the budget meeting on May 14.

Attest

Darlyne Johnson

ONTARIO LIBRARY DISTRICT BOARD MINUTES

March 12, 2026

5: 00 p.m.

Roll Call: Jean Findley _____ Randall Kirby _____ Patricia Maldonado _____ Siri Jackman _____ Deanna Pobanz _____

Beulah Carroll _____ Darlyne Johnson _____

Jean Findley and Randall Kirby were excused.

ATEENDES ON ZOOM- 0

The meeting was called to order by Board Chair Patricia Maldonado at 5: 01.

1. Public and Staff comments
 - No comments at this time.
2. Motion to adopt the entire agenda.
 - Siri Jackman made a motion to adopt the entire agenda and Deanna Pobanz seconded the motion. Patricia Maldonado was in favor. Motion carried. 3/0.
3. Motion to adopt the minutes as printed.
 - Deanna Pobanz made a motion to adopt the minutes as printed and Siri Jackman seconded the motion. Patricia Maldonado was in favor. Motion carried. 3/0.
4. Motion to pay the bills as printed.
 - Siri Jackman made a motion to accept the bills as printed and Deanna Pobanz seconded the motion. Patricia Maldonado was in favor. Motion carried. 3/0.
5. Unfinished Business:
 1. Update on the Library
 - a. The library is doing fine.
 - b. The library did have another issue with the furnace. A valve had to be replaced so it is back working correctly again.
 - c. The stairs going up to the mezzanine. They have come and looked at them and they will be fixed soon.
 - d. The janitor resigned and so we will start a new janitor 3-16-2026.
 - e. The papers have been sent to the newspaper to be printed for the budget meetings. The budget meetings will be April 8 and May 14 at 5 prior to the board meetings. The budget committee and board members have been notified of the dates and time.
 - f. The library is allowing water bottles in the library.

- g. The library and the Friends of the Library will host a author night April 23 from 6 till 8.
- h. Foreclosure sales from the county-see attached latter from the county treasurer.
- i. Our lawyer said our temporary meeting rules are good but suggested that we incorporate some of Baker County's library meeting rules into ours. He also recommend including a time limit and stating that reservations are handled first come, first serve.

6) New Business

- a.. Anything else to be brought before the board.

There not being anything else the meeting was adjourned at 5:14.

Budget meeting will be at 5 p.m. and board meeting will be right after the budget meeting.

Attest

Darlyne Johnson




MALHEUR COUNTY

Treasurer/Tax Office

251 B Street West, Ste #14, Vale, OR 97918

541-473-5165

Date: February 27, 2026
To: Malheur County Taxing Districts
From: Malheur County Treasurer, Jennifer Forsyth 
Subject: Surplus on Land Sales, 2017-2023

This memorandum is to inform you of changes made to Oregon's tax foreclosure laws, policies and practices that effect "surplus" funds your district previously received. Generally, "surplus" funds are funds in excess of the taxes owed a taxing district. "Surplus" funds your district received from the County Land Sales/Auctions for the years 2017-2023 were subtracted from the enclosed tax distribution and will be sent to the Oregon State Treasury or maintained in a separate fund with the County. The "surplus" funds will be held for the benefit of former landowners and their heirs in order for them to make a claim to obtain them.

To comply with HB 2089 (2025), the U.S. Supreme Court Case *Tyler v. Hennepin* (declaring aspects of Oregon's tax foreclosure statutes unconstitutional) and avoid litigation, my office is required to turn all "surplus" funds over to the Oregon State Treasury. As a result of these legal proceedings and under Oregon law, the County has not held a land sale auction since 2024. Your district has not received "surplus" funds since 2023. Please know, the past practice of receiving a portion of surplus funds and your tax revenue from the County following a foreclosure land sale stopped in 2024. Taxing districts will continue to receive the taxes owed to them following a foreclosure land sale. Surplus funds in excess or over the amount of taxes, fees and penalties will be sent to the Oregon State Treasury. All taxing districts in the State will experience these changes. If you have any questions or concerns, please contact me. I do not anticipate any other impacts to your revenue regarding tax foreclosure.

ONTARIO LIBRARY DISTRICT BOARD MINUTES

February 12, 2026

5: 00 p.m.

Roll Call: Jean Findley _____ Randall Kirby _____ Patricia Maldonado _____ Siri Jackman _____ Deanna Pobanz _____
Beulah Carroll _____ Darlyne Johnson _____

Jean Findley was excused.

ATEENDES ON ZOOM- 0

The meeting was called to order by Board Chair Patricia Maldonado at 5: 00.

1. Public and Staff comments
 - No comments at this time.
2. Motion to adopt the entire agenda.
 - Randall Kirby made a motion to adopt the entire agenda and Deanna Pobanz seconded the motion. Siri Jackman and Patricia Maldonado were in favor. Motion carried. 4/0.
3. Motion to adopt the minutes as printed.
 - Deanna Pobanz made a motion to adopt the minutes as printed and Siri Jackman seconded the motion. Randall Kirby and Patricia Maldonado were in favor. Motion carried. 4/0.
4. Motion to pay the bills as printed.
 - Siri Jackman made a motion to accept the bills as printed and Randall Kirby seconded the motion. Deanna Pobanz and Patricia Maldonado were in favor. Motion carried. 4/0.
5. Unfinished Business:
 1. Update on the Library
 - a. The library is doing fine.
 - b. The library did have another issue with the furnace. It is fixed but we will keep an eye on it.
 - c. The downstairs shelving project is still be worked on. Woodchuckar Carpentry came in today and added holes to the shelves to give us more shelving room. The hope to be done tomorrow. Hopefully we will be finished with this project by March, They also added holes to the DVD shelves in the children's section.
There was an issue with the floor at the desk so they also fixed that.
 - d. The library book club is doing fine. We added three new people this month.

- e. The library has started doing inventory again. We are working on the children's DVD's and CD's'.
- f. The library will start the budget process at the April meeting. We have lost a budget committee member so am working on getting a person to fill this position.
- g. The policy update for the meeting room was not finished. Darlyne will get the temporary copy to the lawyer and see if we can make it a permanent policy.
- h. Friends email. The library board agreed to make the library email a backup for the Friends email account. All the board members present approved.
- i. Money has been transferred to the LGIP account from the library 's bank account.
- j. Anne will start going with Jani on the bookmobile in March.

6) New Business

- a.. Anything else to be brought before the board.

Randall Kirby mentioned the Comic Con. It will be March 14 and 15 at Four Rivers Cultural Center. The library will have a program presented by one of the attendees as a kickoff event to promote the Comic Con.

There not being anything else the meeting was adjourned at 5:09.

Next board meeting will be March 12 at 5 p.m.

Attest

Darlyne Johnson

ONTARIO LIBRARY DISTRICT BOARD MINUTES

January 8, 2026

5:00 p.m.

Roll Call: Jean Findley _____ Randall Kirby _____ Patricia Maldonado _____ Siri Jackman _____ Deanna Pobanz _____
Beulah Carroll _____ Darlyne Johnson _____

Patricia Maldonado and Deanna Pobanz were excused.

June Adams attended the meeting.

ATEENDES ON ZOOM- 0

The meeting was called to order by Board Co-Chairman Randall Kirby at 5:00.

1. Public and Staff comments
 - No comments at this time.
2. Motion to adopt the entire agenda.
 - Siri Jackman made a motion to adopt the entire agenda and Jean Findley seconded the motion. Randall Kirby was in favor. Motion carried. 3/0.
3. Motion to adopt the minutes as printed.
 - Jean Findley made a motion to adopt the minutes as printed and Siri Jackman seconded the motion. Randall Kirby was in favor. Motion carried. 3/0.
4. Motion to pay the bills as printed.
 - Siri Jackman made a motion to accept the bills as printed and Jean Findley seconded the motion. Randall Kirby was in favor. Motion carried. 3/0.
5. Unfinished Business:
 1. Update on the Library
 - a. The library is doing fine.
 - b. The downstairs reshelving is a work in progress. We are hoping to have it finished by next month.
 - c. The library book club is doing fine. We average about 14-18 people at the meeting every month.
 - d. The library has received 736,408.70 as of December 31. We will continue to receive property taxes till June. The fiscal year runs from July till June so we will get money from the property taxes monthly. We will get money transferred into our LGIP account so that the library only have the amount in the bank account that is insured.

- e. The library did things for the holiday break. It was not very successful so we will evaluate and see what we can do to make it better next year. One reason it was not so well attended is because school was out for almost three weeks so people had the opportunity to travel during the holidays.
- f. The library's water damage on the roof on the south side of the building has been repaired. It ended up costing more than what they thought it would to begin with but there was more damage. We did not have to go out for bids as it was under 25,000. The State passed a new law stating this. It had been 10,000.
- g. Have started working on the 26-27 budget. The budget can handle a 2.8 per cent increase in wages. This is the SSN increase which the board has approved for the employees if the budget allows. I received papers from the county assessor stating how much the county believes they will receive in property taxes. I did my calculations and I believe we will receive 800,000 plus next year.

6) New Business

a. Holiday Hours

June 19th and December 25 and January 1 are on Fridays. Does the board want to be closed on Saturday also? Jean Findley made a motion to close the Saturdays after June 19th, December 25th and January 1st. Siri Jackman seconded the motion. Randall Kirby was in favor. Motion carried. 3/0.

b. Policies

The library is working on getting its policies updated. We never did hear back from the lawyer about our meeting room policy. We are working with a different lawyer and hope to get the temporary policy a permanent one.

c. Anything else to be brought before the board.

Jean Findley asked Randall Kirby about the comic con. Randall said that they are filled up with vendors so everything is going well. He did mention that the library will be doing programs with the comic con.

June Adams was introduced in the audience. She is very interested in the library and what the library does.

There not being anything else the meeting was adjourned at 5:18.

Next board meeting will be February 12 at 5 p.m.

Attest

Darlyne Johnson

ONTARIO LIBRARY DISTRICT BOARD MINUTES

December 11, 2025

5: 00 p.m.

Roll Call: Jean Findley _____ Randall Kirby _____ Patricia Maldonado _____ Siri Jackman _____ Deanna Pobanz _____

Beulah Carroll _____ Darlyne Johnson _____

Brian Richin, Auditor and Roger Findley were guests.

ATEENDES ON ZOOM- 0

The meeting was called to order by Board Chairman Patricia Maldonado at 5: 00.

1. Public and Staff comments
 - No comments at this time.
2. Motion to adopt the entire agenda.
 - Siri Jackman made a motion to adopt the entire agenda and Deanna Pobanz seconded the motion. Patricia Maldonado, Randall Kirby and Jean Findley were in favor. 5/0.
3. Motion to adopt the minutes as printed.
 - Jean Findley made a motion to adopt the minutes as printed and Randall Kirby seconded the motion. Patricia Maldonado, Siri Jackman and Deanna Pobanz were in favor. 5/0.
4. Motion to pay the bills as printed.
 - Siri Jackman made a motion to accept the bills as printed and Randall Kirby seconded the motion. Patricia Maldonado, Jean Findley and Deanna Pobanz were in favor. 5/0.
5. Unfinished Business:
 1. Update on the Library
 - a. The library is doing fine.
 - b. The downstairs reshelving is a work in progress. We decided to not close the library as we found out it was easier to have only one person do it.
 - c. The library book club is doing fine. We average about 14-18 people at the meeting every month.
 - d. The library has received 638,484.64 in property taxes as of November 30. We will get money transferred into our LGIP account so that the library only have the amount in the bank account that is insured.
 - e. The library will be doing different things for the holiday break. This will include giveaways, crafts, story times , raffles and other activities to celebrate the library and the holiday season.

- f. The library has some water damage on the roof on the south side of the building. The process of repairing it is process.

6) New Business

- b. Anything else to be brought before the board.

Randall Kirby mentioned that the Comic Con will be March 14 and 15th, 2026. The library will work with them to do a program.

Brian Richin the auditor began the audit.

He explained the letter sent to the Library Board and the Letter Sent to the Secretary of State.

He explained the different charts enclosed in the audit. 1. Fund balance 2. Property taxes 3. Expenditures. These figures were compared from 2015 to 2025.

He explained the detailed statements-Budget and Actual. These statements included The Stowe, Turnbull, Ready to Read grants and the actual budget. These are found on page 19-23 in the Annual Financial Report. This report is open to the public and found at the desk for the public to review if they wish.

Overall Brian said the budget was good and there were no issues. He noted the Millington has added more people so we had Brett who is the new audit manager and Christopher, who we have been working with the past few years working on our audit this year.

There not being anything else the meeting was adjourned at 5:32.

Next board meeting will be January 8 at 5 p.m.

Attest

Darlyne Johnson

ONTARIO LIBRARY DISTRICT BOARD MINUTES

November 13, 2025

5: 00 p.m.

Roll Call: Jean Findley _____ Randall Kirby _____ Patricia Maldonado _____ Siri Jackman _____ Deanna Pobanz _____
Beulah Carroll _____ Darlyne Johnson _____

Siri Jackman and Jean Fiindley were excused.

ATEENDES ON ZOOM- o

The meeting was called to order by Board Chairman Patricia Maldonado at 5: 00.

1. Public and Staff comments
 - No comments at this time.
2. Motion to adopt the entire agenda.
 - Deanna Pobanz made a motion to adopt the entire agenda and Randall Kirby seconded the motion. Patricia Maldonado was in favor. 3/0.
3. Motion to adopt the minutes as printed.
 - Randall Kirby made a motion to adopt the minutes as printed and Deanna Pobanz seconded the motion. Patricia Maldonado was in favor. 3/0.
4. Motion to pay the bills as printed.
 - Deanna Pobanz made a motion to accept the bills as printed and Randall Kirby seconded the motion. Patricia Maldonado was in favor. 3/0.
5. Unfinished Business:
 1. Update on the Library
 - a. The library is doing fine.
 - b. We are finishing the paperwork for the audit. The audit will be in December.
 - c. The insurance company came to do an assessment on the building.
 - d. The library has hired a person for the bookmobile training.
 - e. The library would like to start putting boxes for food donations. The library board approved.
 - f. The downstairs is done so now we have to get the books out of the boxes and on the new shelves. Can we have the library closed in the mornings so we can get this done. The library board approved. We will make sure that the times we are closed is posted prior to the mornings we will be closed.

- g. The Christmas party has been scheduled. It is at 6 p.m. at Cowboys on December 11. The board was given the menu and are able to order from it on that night.

6) New Business

a. Community Food boxes

The library board approved the library helping the community with community food boxes.

We also will do a giving tree asking for hats and gloves.

b. Anything else to be brought before the board.

Deanna Pobanz wanted to know if we had heard from the people who wanted to do classes in the meeting room. We have not heard anything.

There not being anything else the meeting was adjourned at 5:13.

Next board meeting will be December 11 1 at 5 p.m.

The Christmas party will be at Cowboy's at 6 p.m. after the board meeting.

Attest

Darlyne Johnson

ONTARIO LIBRARY DISTRICT BOARD MINUTES

October 9, 2025

5: 00 p.m.

Roll Call: Jean Findley _____ Randall Kirby _____ Patricia Maldonado _____ Siri Jackman _____ Deanna Pobanz _____
Beulah Carroll _____ Darlyne Johnson _____

Siri Jackman was excused.

ATEENDES ON ZOOM- o

The meeting was called to order by Board Chairman Patricia Maldonado at 5: 01.

1. Public and Staff comments
 - No comments at this time.
2. Motion to adopt the entire agenda.
 - Jean Findley made a motion to adopt the entire agenda and Randall Kirby seconded the motion. Patricia Maldonado and Deanna Pobanz were in favor. 4/0.
3. Motion to adopt the minutes as printed.
 - Deanna Pobanz made a motion to adopt the minutes as printed and Jean Findley seconded the motion. Randall Kirby and Patricia Maldonado were in favor. 4/0.
4. Motion to pay the bills as printed.
 - Randall Kirby made a motion to accept the bills as printed and Jean Findley seconded the motion. Patricia Maldonado and Deanna Pobanz were in favor. 4/0.
5. Unfinished Business:
 1. Update on Library
The elevator had an issue but it was fixed. There was a problem with it going from one floor to the other. We may have to replace some parts eventually but for now they look good and are working. We are working on the basement—we are just getting started with shelves being delivered. The Pillar booth has been delivered and installed.
SDIS our insurance company had their risk management agent come and assess the library. They said we were going fine.
Computers have been updated but we did have to also purchase new monitors for six of them.
Working on the Christmas party. Please look at the menu that Cowboy's sent. The board agreed to go to Cowboy's. The library will call and get it scheduled for December 11 at 6 p.m.

Justin the yard person will be getting everything ready for the winter, He also will be cleaning the outside of the building.

Seamore Window Washing will be doing the windows inside and out.

Patrons are really liking the new entry way railings.

We are working on the lights. Luke Campbell Electric will see what he can find out from Idaho Power.

It will be a major capital outlay project.

The Ontario Middle school asked if there was a way for students whose parents did not have ID could get a library card. It was explained that we have to follow the policy which is the library needs an ID for a library card. The parents are responsible for any items the child checks out. The library set the ID as a requirement for any library card. The school was told they could get a card in the schools name but the school would be responsible for any items checked out.

6) New Business

a. Meeting Room Discussion

The library has had some inquiries about use of the meeting room. 1. Patron wanting to do basic learning how become an electrician. This would be a class 2 or 3 times a week for 2 months. 2. EOCIL wished to do some classes here at least once a month. After some discussion the board agreed that the library could do this. The library just needed to be sure and have the meeting room available for everyone. 3. The Middle School is coming and doing their leadership classes reading and participating with the Malheur Child Development Centers children.

b. Anything else to be brought before the board.

There not being anything else the meeting was adjourned at 5:23.

Next board meeting will be November 13 at 5 p.m.

Attest

Darlyne Johnson

ONTARIO LIBRARY DISTRICT BOARD MINUTES

September 11, 2025

5: 00 p.m.

Roll Call: Jean Findley _____ Randall Kirby _____ Patricia Maldonado _____ Siri Jackman _____ Deanna Pobanz _____

Beulah Carroll _____ Darlyne Johnson _____

Patricia Maldonado was excused.

Marc Wilson attended the meeting.

ATEENDES ON ZOOM- o

The meeting was called to order by Board Co- Chair, Randall Kirby at 5: 00

1. Public and Staff comments
 - No comments at this time.
2. Motion to adopt the entire agenda.
 - Siri Jackman made a motion to adopt the entire agenda and Jean Findley seconded the motion. Randall Kirby and Deanna Pobanz were in favor. 4/0.
3. Motion to adopt the minutes as printed.
 - Siri Jackman made a motion to adopt the minutes as printed and Deanna Pobanz seconded the motion. Randall Kirby and Jean Findley were in favor. 4/0.
4. Motion to pay the bills as printed.
 - Jean Findley made a motion to accept the bills as printed and Siri Jackman seconded the motion. Randall Kirby and Deanna Pobanz were in favor. 4/0.
5. Unfinished Business:
 1. Update on Library

The library seems to be doing fine.

The library is moving ahead with the downstairs improvement project. Shelves are to be delivered next Wednesday. As a community service project are boxing the books up downstairs. The board had given the librarian permission to Dispose of items no longer useful for the library. The board updated this by asking that it be advertised to the public.

The librarian will get the advertisement on the library facebook.

The Pillar booth will be delivered the end of the month. The library is working on a way to schedule for using the booth.

The Pillar Booth is a sound proof booth for people to use their phone, laptop without any noise.

The auditor is working on our audit. They asked for information on Friday August 29 and was sent on Sept. 2. The audit has to be done by our December board meeting as it has to be to the state by December 31.

The library had an issue with our regular internet but was resolved by DCS. Jean Findley asked about the Sage System and its problems. The problem has been taken care of and the sage computer technician is working to make sure if the bots attack the system he takes care of the problem.

The librarian is working on the state statistics. They are due the end of October. Jean Findley wanted to know how we got out statistics. The computer, meeting room, programs and library usage are estimates. The library does keep records of the program usage, meeting room usage but do estimate library and computer usage. This is done by a count and then a weekly or yearly estimate.

The library has started using its new meeting room policies. Organizations and individuals are fine with having to sign a release form. The library has not heard from the lawyers with their update on the form. The board did a temporary form till the library hears from the lawyer.

The computer update is in process. The reason for this is some of the libraries computers will not go to windows 11 and the computers will not work if it is not on them. DCS is working with us on this update. It has to be done by October 1.

The library is looking at changing some of our computer work areas to areas where people can do open office instead of using the internet.

6) New Business

a. Lights

Working on getting the lights changed especially in the children's section. The library had an issue with a light in the adult section and the parts are hard to get. The library is looking at using capital outlay for this project.

b. Christmas Party

The library is looking at having our Christmas party catered at the library or going out to a restaurant. The consensus of the board was for the staff to decide as the board was fine with either way.

c. Anything else to be brought before the board.

There not being anything else the meeting was adjourned at 5:22.

Next board meeting will be October 9 at 5 p.m.

Attest

Darlyne Johnson

ONTARIO LIBRARY DISTRICT BOARD MINUTES

August 14, 2025

5: 00 p.m.

Roll Call: Jean Findley _____ Randall Kirby _____ Patricia Maldonado _____ Siri Jackman _____ Deanna Pobanz _____
Beulah Carroll _____ Darlyne Johnson _____

Siri Jackman was excused.

ATEENDES ON ZOOM- o

The meeting was called to order by Board Chair, Patricia Maldonado at 5: 00

1. Public and Staff comments

- No comments at this time.

2. Motion to adopt the entire agenda.

- Jean Findley made a motion to adopt the entire agenda and Randall Kirby seconded the motion. Patricia Maldonado and Deanna Pobanz were in favor. 4/0.

3. Motion to adopt the minutes as printed.

- Randall Kirby made a motion to adopt the minutes as printed and Deanna Pobanz seconded the motion. Patricia Maldonado and Jean Findley were in favor. 4/0.

4. Motion to pay the bills as printed.

- Jean Findley made a motion to accept the bills as printed and Randall Kirby seconded the motion. Patricia Maldonado and Deanna Pobanz were in favor. 4/0.

5. Unfinished Business:

1. Update on Library

The library seems to be doing fine.

The library is moving ahead with the downstairs improvement project. Shelves have been ordered.

The library is working on the bookmobile internet access.

The fair was ok- there was not as many people signed up for the bicycles. The bookmobile was not as busy.

It did not seem like the fair was as busy. The library will look at doing something different instead of bicycles.

The library is working on access issues. A railing will be installed on the entry ramp to help people enter the library easier.

The library had a few sprinkler issues and the back entry has some weed issues. The back area is not on our property but our yard person, Justin know the owner so is working with him. The sprinkler issue was taken care of. We talked about the snow removal of the parking lot and the sidewalks. He will be doing this.

Summer Reading went well. At the backpack school supply party the library and other groups gave out items to 140 children. The library thanked the Friends, The Auxiliary the legion and the Seven Day Adventist church for all their support and help. The library will give out the items that will perish if we don't and store the ones the we can keep as we hope to do this at another time.

The library is working on the Ready to Read Grant and statistics for the State Library.

6) New Business

- a. Anything else to be brought before the board.

The library was presented with a request to sponsor a FFA student. The board felt at this time they did not want to do this. Jean Findley asked if the internet and sage problem had been resolved. It has been and sage is watching to make sure the library system is working as it should be.

There not being anything else the meeting was adjourned at 5:20.

Next board meeting will be September 11 at 5 p.m.

Attest

Darlyne Johnson

ONTARIO LIBRARY DISTRICT BOARD MINUTES

July 10, 2025

5: 00 p.m.

Roll Call: Jean Findley _____ Randall Kirby _____ Patricia Maldonado _____ Siri Jackman _____ Deanna Pobanz _____

Beulah Carroll _____ Darlyne Johnson _____

Randall Kirby was excused.

ATEENDES ON ZOOM- o

The meeting was called to order by Board Chair, Patricia Maldonado at 5: 02

1. Public and Staff comments
 - No comments at this time.
2. Motion to adopt the entire agenda.
 - Jean Findley made a motion to adopt the entire agenda and Siri Jackman seconded the motion. Patricia Maldonado and Deanna Pobanz were in favor. 4/0.
3. Motion to adopt the minutes as printed.
 - Siri Jackman made a motion to adopt the minutes as printed and Deanna Pobanz seconded the motion. Patricia Maldonado and Jean Findley were in favor. 4/0.
4. Motion to pay the bills as printed.
 - Jean Findley made a motion to accept the bills as printed and Siri Jackman seconded the motion. Patricia Maldonado and Deanna Pobanz were in favor. 4/0.
5. Unfinished Business:
 1. Update on Library

The library overall seems to be doing fine.

The Library system has been down due to the system being hacked. Sage is looking into updating the system to prevent this which will cost the district more money.

Sparklight was down today.

The janitor position was filled by an employee. The library will try this again. If this does not work the library will pursue the option of hiring a janitor service by contract. This will require bids.

The work source position did not receive its funding, so we no longer have that person. The Easter Seal person did not meet the requirements for the position we had open.

The library is working on the audit. The library will submit its materials to the auditor by July 18. Our accountant is working on information on quickbooks for us.

The library received the forms for the Ready to Read Grant to be submitted. The library will see what happens.

The bookmobile will be at the fair from July 29 thru August 2.

6) New Business

a. Election of Board Chair and Co-Board Chair.

Siri Jackman made a motion to Have Patricia Maldonado remain as Chairman and Randall Kirby remain as Co Chair.

Jean Findley seconded the motion . Patricia Maldonado and Deanna Pobanz were in favor. 4/0.

4/0.

b. Anything else to be brought before the board. There was none at this time.

There not being anything else the meeting was adjourned at 5:30.

Next board meeting will be August 14 at 5 p.m.

Attest

Darlyne Johnson