

Friends of the Ontario Community Library, Inc

(Established as Friends of the Malheur County Public Library, Inc 03/11/1987)

Meeting Minutes – Board Meeting

Date: September 3, 2026 DRAFT

Meeting was called to order at 1PM by Linda Erlebach, President.

Meeting Attendees:

Linda Erlebach, President

Sheryl Yano, Treasurer

Paula Roberts, Membership

Cindy Vincent, Member at Large

Mary Christensen, Member at Large

Amber Dailey, Guest (and newly elected Secretary)

Darlyne Johnson, Library Representative

Bruce Peterson, Endowment Fund Committee member and accountant

Agenda

The latest agenda for this meeting was published August 27, 2026. Cindy Vincent made a motion to adopt the current agenda; Mary Christensen seconded the motion. All present voted in favor; the agenda was approved.

Minutes

Draft meeting minutes from August 6, 2026 meeting were emailed to all who were present. Sheryl Yano made the motion to approve the meeting minutes, Mary Christensen seconded the motion. All present voted in favor; the minutes were approved.

Financial Update

- Overall Finance Balances

- Sheryl Yano presented the Treasurer's Reports for August 2026, outlining all the Friends of the Library accounts. She reminded members that the interest made each month on RogueCU 6 and 12 month CDs is rolled into the Business Ownership account. The 2 12-month CDs are STOWE accounts, interest stays in each of these CDs. Both of these CDs will mature on 10/15/2026 and we have 10 days to make changes - rollover or reinvest elsewhere.
- Barker Account - the balance is \$850.32.
- Endowment Fund Committee Report - Bruce Peterson gave us an update on tax extension - it is not final yet, he estimates that we will have to pay \$150 in Oregon State Tax.

After reviewing many documents that FOL members have given him as the new accountant, he suggests that the Stowe accounts should make a distribution to the library in October 2026 of approximately \$47,000. This will cover distributions from previously undistributed amounts (see pre-12/31/20 and start-up accounting) up to and including distributions for 2026. We will have more precise numbers at October 8, 2026, meeting. Sheryl Yano made a motion that once the numbers are exact in October, that FOL will make a distribution to Ontario Community Library Stowe Endowment account. Mary Christensen seconded the motion. All present voted in favor; the motion was approved.

FOL board discussed to possibly move to quarterly reporting for investment

income/distributions going forward. We will discuss more at October 8 meeting.

Old Business

- Author's Night (8/24/2026) was a success! 33 authors enjoyed gift bags and food; 20 patrons, 7 FOL members, and 3 librarians attended. Darlyne Johnson estimates 70 books were purchased and/or donated to Ontario Community Library, costing \$454 - which will be taken from Library Stowe account distributions.
- FOL Secretary position - Diana Yano recruited Amber Dailey, who attended the meeting as a Guest. She is interested in the Secretary position. Amber's strengths are social media, interaction with parents and schools, organizes and homeschools 5 children, and matches community resources to people that are looking for things to do with kids in the area. Sheryl Yano made a motion to elect Amber Dailey as FOL Secretary; Mary Christensen seconded. All present voted in favor; the motion was approved. Linda Erlebach made a motion that FOL will pay the \$40 annual fee for non-resident library card to Ontario Community Library for Amber and her family. Mary Christensen seconded. All present voted in favor; the motion was approved.
- Trunk or Treat - activity held on Halloween (or just before, date TBD) at TVCC/4RCC. Volunteers will give out books to kids at the event. Approximately 300 books were given away last year. Diana Yano will provide pickup, signs, and twinkly lights. Darlyne has ordered books. It is worth noting that on Saturday, October 31, 2026, there will be a pool activity at the Ontario Park and Rec long-awaited swimming pool.
- Winter Reading - starts in January. Darlyne will let us know how to assist.

New Business

- 2026 Membership Drive - FOL members will sticker and stamp 39 envelopes for the 2026 Membership Drive after this meeting. They will be mailed this week.
- In the future, FOL members would like Darlyne to use the library's Stowe account to pay for the purchase of books for book giveaway activities such as, Global Village and Trunk or Treat.

The next meeting is on October 8, 2026 at 1:00PM at the Ontario Community Library.

Adjournment: 2:05 PM - followed by preparing Membership envelopes.

Respectably submitted,

Paula Roberts

September interim, Friends of the Library Secretary